



Leading from the Front Action Research Grant

Application Cover Page

Closes 4 pm Friday 21st September 2018

Applicant

Details of the individual applying for this award:

Name: _____

Mobile: _____ Email: _____

Current Position: _____

Current Work Site: _____

Work Address: _____

Phone: _____

Signed: _____ Date: _____

Brief outline of the applicant's work history:

Referee (Must be a WAPPA member)

All applications must be signed by a referee:

Referee Name: _____

Current Position: _____

Relationship:
(e.g. colleague) _____

I believe the information in this application to be a true reflection of the applicant.

The applicant's professional behavior is aligned with the WAPPA Values: excellence, integrity, respect, empathy, inclusivity and inspiration.

Mobile: _____ Email: _____

Signed: _____ Date: _____

Leading From the Front Action Research Grant \$10,000

The Leading Action Research Grant is intended to provide funding for a leadership initiative or project. This may be a project that has already commenced and requires funding to be completed, or may be a project which is yet to commence. Project funding requests for up to \$10,000 will be considered. The applicant(s) will demonstrate educational leadership, highlighting his/her work as a leader in the project, and the achievements of all participants.

This Grant provides members with opportunities to learn from colleagues through the sharing of the results of action based research. The funds must be utilised within twelve months of the grant being awarded. Joint/group applications will also be considered.

Eligibility Requirements

Applicants must be a current financial member of WAPPA (as per item 7.5 of the Constitution) and have retained Ordinary Membership status continuously for a minimum of three years.

Selection Criteria

Applications will be assessed by the selection panel, based on the response to the Application Guidelines and the applicant's eligibility.

Preference will be given to applications that:

- » Focus on the development of effective school leadership.
- » Are new initiatives within the school or system, or address an identified school or system need.
- » Have the potential to significantly impact on teaching and learning.
- » Are able to apply the research and showcase effective leadership practice for use in professional learning with their WAPPA colleagues.

Please note that leadership development is seen as a critical element of this Grant. It should clearly demonstrate how the member will enhance their leadership and build leadership capacity in others.

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The applicant's professional reputation must be aligned with the WAPPA Values: Excellence, Integrity, Respect, Empathy, Inclusivity and Inspiration. See the WAPPA website for full definitions. The referee will be asked to verify this.

How to Apply

Applications must address the points listed in the attached application guidelines. Each application must include the WAPPA grants cover page provided with this document. Applications must be submitted to WAPPA as a PDF document to grants@wappa.net.au **4 pm on Friday 21st September 2018**. Applicants may be required to provide additional information to the selection panel if requested.

Prize/Project Funding

The grant recipient(s) will receive:

- » Funding to a maximum of \$10,000. The amount granted will be at the discretion of the selection panel.
- » A framed grant certificate.

Grant Presentation and Acknowledgement

All finalist applicants are expected to attend the Professional Achievement Awards event on **Thursday 1st November 2018**, where the winners will be announced. Regional finalists may apply for travel assistance to attend the event. Applicants not in attendance will be notified of the result by email after the event. The successful application will be acknowledged in appropriate WAPPA publications.

Recipient Commitments

The successful applicant(s) will be required to commit to:

- » Sharing their personal experience relevant to the action research. This may be in the form of a written report to be published by WAPPA, a presentation at a WAPPA event, an online audio visual presentation and/or the development of a professional learning module to be presented as part of a WAPPA professional learning series or program.
- » Meet with the WAPPA President and Director Professional Learning to discuss project planning, implementation and reporting mechanisms as required.
- » Allow all reports, photos and audio visual material related to the grant to be used by WAPPA and if relevant, allow WAPPA's grant sponsor or partner the same permissions for their relevant publications and promotions.
- » Provide a written progress update mid-way through the specified learning/study if relevant.
- » Advise the Director of Professional Learning of any changes which may impact the project (i.e. if the project is ceased or if the applicant's role changes).

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- » Assist WAPPA in promoting the grant in future years in the form of a testimonial if requested.
- » Use the grant only for the purpose outlined in this criteria.
- » Acquit all funds within a 12 month period (or as agreed) and provide evidence of funding acquittals.

Application Guidelines

Applications must be a maximum of two A4 pages in length (based on size 12 Arial font, single spaced). Do not attach additional supporting information. Should the selection panel require further information, they will contact the applicant(s).

Applications must address each of the following points:

1. Overview of the Project
 - » Provide a summary of the project.
 - » Include details of the target group.
2. Objectives and Goals
 - » What are you trying to achieve?
 - » What change will this project lead to?
3. Role of the Applicant(s)
 - » What is your role (the roles) in the project?
4. Effective leadership Impact
 - » How will the project impact the development of effective school leadership?
5. Success Criteria
 - » How will you know the project has been successful?
 - » What will the changed circumstances look like?
6. Budget, resources and timeline
 - » Provide a breakdown of anticipated costs.
 - » What resources (other than financial) will be used in this project?
 - » Detail start and anticipated completion dates (approximate).

Note. Use the above points as headings in your application to ensure each point is clearly addressed.

Submitting an Application

All applications must include:

- » An application cover page (Attached)
- » A response to the application guidelines, to a maximum of two pages.

Applications are to be submitted via email to grants@wappa.net.au

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For further information contact the Director of Professional Learning, Mr. Ashley King on 6380 1755, 0400 468 069 or email aking@wappa.net.au .

Applications must be submitted by 4 pm on Friday 21st September 2018.