



# WAPPA Professional Learning Grant

## Application Cover Page

Closing date - 4 pm on Friday 21<sup>st</sup> September 2018

### Applicant

Details of the individual applying for this grant:

Name: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Current Position: \_\_\_\_\_

Current Work Site: \_\_\_\_\_

Work Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Brief outline of the applicant's work history(s) :

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### Referee (Must be a WAPPA member)

All applications must be signed by a referee:

Referee Name: \_\_\_\_\_

Current Position: \_\_\_\_\_

Relationship:  
(e.g. colleague) \_\_\_\_\_

I believe the information in this application to be a true reflection of the applicant.

The applicant's professional behavior is aligned with the WAPPA Values: excellence, integrity, respect, empathy, inclusivity and inspiration.

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## **WAPPA Professional Learning Grant**

### **\$5000 Prize Value**

The WAPPA Professional Learning Grant provides the opportunity for an individual member to develop leadership skills through further professional study and/or engage in action research that enhances effective leadership in schools.

This Grant is intended to contribute to expenses such as books, travel, conference registration and accommodation. The funding may also be used to cover the cost of providing relief to allow time for significant study or research to be undertaken.

Up to \$5,000 is available to the successful applicant and must be expended within a twelve month period unless an arranged prior agreement is made with WAPPA.

### **Eligibility Requirements**

This Grant is available to WAPPA Members who have retained Ordinary Membership status continuously for a minimum of three years.

### **Selection Criteria**

Applications will be judged by the selection panel, based on the response to the application guidelines.

Preference will be given to:

- » Applications that demonstrate explicit links to leading effective schools.
- » Theses or research topics that can be shared with WAPPA's wider membership through publications and/or presentations.
- » Projects that can be completed within a twelve month period.
- » Applicants who have not received any financial support from WAPPA via grants in the previous two years.

The applicant's professional reputation must be aligned with the WAPPA Values: Excellence, Integrity, Respect, Empathy, Inclusivity and Inspiration. See the WAPPA website for full definitions. The referee will be asked to verify this.

### **How to Apply**

## **WAPPA Professional Learning Grant**

Applications must address the points listed in the attached application guidelines. Each application must include the WAPPA grants cover page provided with this document.

Applications must be submitted to WAPPA as a PDF document to [grants@wappa.net.au](mailto:grants@wappa.net.au) by **4 pm on Friday 21st September 2018**

Applicants may be required to provide additional information to the selection panel if requested.

### **Prizes**

The grant winner will receive:

- » Funding to a maximum of \$5000. The amount granted will be at the discretion of the selection panel.
- » A framed grant certificate.

### **Grant Presentation and Acknowledgement**

All applicants (successful and unsuccessful) are expected to attend the Professional Achievement Awards event on Thursday 1<sup>st</sup> November 2018, where the winners will be announced. Regional applicants may apply for travel assistance to attend the event. Applicants not in attendance will be notified of the result by email after the event.

The successful application will be acknowledged in appropriate WAPPA publications.

### **Recipient Commitments**

The successful applicant will be required to commit to:

- » Sharing their personal experience relevant to the professional learning. This may be in the form of a written report to be published by WAPPA, a presentation at a WAPPA event, or an online audio visual presentation. This will be negotiated with WAPPA prior to the learning.
- » Allow all reports, photos and audio visual material related to the grant to be used by WAPPA and if relevant, allow WAPPA's grant sponsor or partner the same permissions for their relevant publications and promotions.
- » Provide a written progress update mid-way through the specified learning/study if relevant.

### **Application Guidelines**

## WAPPA Professional Learning Grant

Applications must be a maximum of two A4 pages in length (based on size 11 Arial font, single spaced). Do not attach additional supporting information. Should the selection panel require further information, they will contact the applicant.

Applications must address each of the following points:

1. Overview of the Project
  - » Provide a summary of the project.
  - » Is the application for further professional study, action research or for some other significant study or research?
2. Objectives and Goals
  - » What are you trying to achieve?
  - » What change will this study lead to?
3. If the application relates to professional study, describe in some detail the study, for example:
  - » What course will be undertaken?
  - » Through which educational institution?
  - » At what level is the course offered?

OR, if the application relates to action research, describe in some detail the research, for example:

- » What is the intent of the research?
  - » How will you conduct it?
  - » Who else will be involved?
  - » What process will you use?
4. Impact of the Professional Project
    - » How will this project develop your capacity as an educational leader?
    - » How will this project impact your work at your school and beyond your school?
  5. Budget and timeline
    - » Provide a breakdown of anticipated costs.
    - » Detail start and anticipated completion dates (as best as possible).

*Note. Use the above points as headings in your application to ensure each point is clearly addressed.*

## Submitting an Application

All applications must include:

- » An application cover page (Attached)
- » A response to the application guidelines, to a maximum of two pages.

## WAPPA Professional Learning Grant

Applications are to be submitted via email to [grants@wappa.net.au](mailto:grants@wappa.net.au)

For further information contact the Director of Professional Learning, Mr. Ashley King on 6380 1755, 0400 468 069 or email [aking@wappa.net.au](mailto:aking@wappa.net.au) .

**Applications must be submitted by 4 pm on Friday 21st September 2018**