

# Leading From the Front Action Research Grant



**WAPPA**  
QUALITY LEADERSHIP  
QUALITY SCHOOLS

WESTERN AUSTRALIAN PRIMARY  
PRINCIPALS' ASSOCIATION

## Award Overview

<b>Applications Open:</b>	Monday 22 <sup>nd</sup> June 2020
<b>Applications Close:</b>	Friday 25 <sup>th</sup> September 2020 (4 pm)
<b>Successful Applicants notified:</b>	Friday 30 <sup>th</sup> October 2020
<b>Awards and Grant Ceremony:</b>	Thursday 5 <sup>th</sup> November 2020 (to be confirmed)
<b>Prize:</b>	Up to \$10,000

## Key Information

### Purpose

The Leading Action Research Grant is intended to provide funding for a leadership initiative or project. This may be a project that has already commenced and requires funding to be completed or maybe a project which is yet to commence. Project funding requests for up to \$10,000 will be considered. The applicant(s) will demonstrate educational leadership, highlighting his/her work as a leader in the project, and the achievements of all participants.

This Grant provides members with opportunities to learn from colleagues through the sharing of the results of action-based research. The funds must be utilised within twelve months of the grant being awarded. Joint/group applications will also be considered.

### Prize (Please note that this prize is not transferable or redeemable)

The winner will receive:

- Funding to a maximum of \$10,000, including any applicable GST.
- The amount granted will be at the discretion of the selection panel.

### Eligibility

Nominees must be:

- A financial WAPPA member (as per item 7.5 of the Constitution).
- Applicants must have retained Ordinary Membership status continuously for a minimum of three years.

### Application Guidelines

Applications must comprise the following documents:

1. WAPPA Grants and Awards **cover page** (see below).
2. A **written statement**, addressing each of the Assessment Criteria (Maximum of four (4) A4 pages in 11pt Arial with a 20mm margin on all sides. Word and page limits are strictly enforced).
3. Include the name, position and contact details of at least one referee – who does not necessarily need to be a WAPPA member.
4. Be submitted as a **PDF** document
5. If more than one applicant, clearly identify the Lead Applicant and any additional applicants.
6. Be received by [grants@wappa.net.au](mailto:grants@wappa.net.au) **by 4 pm on Friday 25th September 2020**.

**Note:** Do not attach additional supporting information.

Should the selection panel require further information, the lead applicant will be contacted.

## Assessment Criteria

Applications must address each of the following points:

1. Overview of the Project
  - Provide a summary of the project.
  - Include details of the target group.
2. Objectives and Goals
  - What are you trying to achieve?
  - What change will this project lead to?
3. Role of the Applicant(s)
  - Who is the Lead Applicant?
  - If a joint application, what is each person's role in the project?
4. Effective leadership Impact
  - How will the project impact the development of effective school leadership?
5. Success Criteria
  - How will you know the project has been successful?
  - What will the changed circumstances look like?
6. Budget, resources and timeline
  - Provide a breakdown of anticipated costs.
  - What resources (other than financial) will be used in this project?
  - Detail start and anticipated completion dates (approximate).

**Note. Use the above points as headings in your application to ensure each point is addressed.**

## Selection Panel

Applications will be assessed by the selection panel, based on the response to the Application Guidelines and the applicant's eligibility. Preference will be given to applications that:

- Focus on the development of effective school leadership.
- Are new initiatives within the school or system, or address an identified school or system need.
- Have the potential to significantly impact on teaching and learning.
- Can apply the research and showcase effective leadership practice for use in professional learning with their WAPPA colleagues.

**Please note that leadership development is seen as a critical element of this Grant. It should demonstrate how the member will enhance their leadership and build leadership capacity in others.**

The applicant's professional reputation must be aligned with the WAPPA Values: Excellence, Integrity, Respect, Empathy, Inclusivity and Inspiration. See the WAPPA website for full definitions.

## Award Presentation and Acknowledgement

All finalists are encouraged to attend the Professional Achievement Awards event (the date of which to be advised), at which, the winners will be announced.

Regional finalists may apply for travel assistance to attend the event.

Nominees not in attendance will be notified of the result by email after the event.  
The winner will be acknowledged in WAPPA publications.

## Prize Winner Commitments

In negotiation WAPPA, the successful applicant(s) will be required to commit to:

- Share their personal experience relevant to the action research. This may be in the form of a written report to be published by WAPPA, a presentation at a WAPPA event, an online audiovisual presentation and/or the development of a professional learning module to be presented as part of a WAPPA professional learning series or program.
- Meet with the WAPPA President and Director Professional Learning to discuss project planning, implementation and reporting mechanisms as required.
- Allow all reports, photos and audio-visual material related to the grant to be used by WAPPA and if relevant, allow WAPPA's grant sponsor or partner the same permissions for their relevant publications and promotions.
- Provide a written progress update mid-way through the specified learning/study if relevant.
- Advise the Manager, Professional Learning of any changes which may impact the project (i.e. if the project is ceased or if the applicant's role changes).
- Assist WAPPA in promoting the grant in future years in the form of a testimonial if requested.
- Use the grant only for the purposes outlined.
- Acquittal of finances and reporting to be completed by notified deadlines.
- Acquit all granted monies by no later than 31<sup>st</sup> December 2021.

## Contacts

For further information contact Tara Smith Manager, Professional Learning  
Tel: 6380 1755, Mob: 0409 116919 or Email: [tsmith@wappa.net.au](mailto:tsmith@wappa.net.au).

## WAPPA Awards and Grants

### Application Cover Page

#### Application for:

#### AWARD (please tick (✓) category)

- Aspirant Leader
- Deputy Principal
- Level Three Innovation
- WAPPA Professional Learning

#### GRANT (please tick (✓) category)

- Leading from the Front
- Professional Learning
- Regional Leaders' Prof Learning

#### Who is nominating this member?

- Self-Nominated:  Nominated by (details below):

If self-nominated, this application must be endorsed by a fellow WAPPA member.

#### Applicant's Details: (must be a WAPPA member)

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Current Position: \_\_\_\_\_

Current Work Site: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

#### Nominated by / Endorsed by: (must be a WAPPA member)

Name: \_\_\_\_\_

Current Position: \_\_\_\_\_

Current Work Site: \_\_\_\_\_

Relationship: (e.g. colleague)

I believe the information in this application to be a true reflection of the applicant.

The applicant's professional behaviour is aligned with the WAPPA Values: Excellence, Integrity, Respect, Empathy, Inclusivity and Inspiration.

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_