

Payment of Teachers' Registration Board (TRB) Annual Fee on behalf of WAPPA members

AUTHORISATION FORM

As a benefit to **Ordinary Members and Active Life Members**, WAPPA can pay the individual member's annual Teachers' Registration Board (TRB) fee at no additional cost to the membership.

Members **MUST** complete this authorisation form and return it to the WAPPA Business Centre so this payment can be made on their behalf.

Conditions

Cut-off dates for submission and payment	
Authorisation received after 1 December and before 31 March	<p>Existing members: The current member has missed the opportunity for WAPPA to pay the current year's annual fee directly due to the TRB requirements.</p> <p>New members who join WAPPA within this period are entitled to have the current year's TRB fee reimbursed. The TRB payment receipt must be forwarded to WAPPA along with the completed authorisation form before 31 March for a full reimbursement. No reimbursement will be provided after 31 March.</p> <p>Following receipt of this authorisation form, the annual fee will be paid to the TRB by WAPPA commencing from the next calendar year and on an ongoing basis thereafter.</p>
Authorisation received after 1 April and before 1 December	<p>The member is responsible for the payment of the current year's TRB fee.</p> <p>Following receipt of this authorisation form, the annual fee will be paid to the TRB by WAPPA commencing from the next calendar year and on an ongoing basis thereafter.</p>

Ceased WAPPA Membership
Any member who resigns from WAPPA, takes leave without pay or whose membership is suspended between 1 January and 30 June will be required to repay WAPPA 50% of any annual TRB fee payment made on their behalf by WAPPA within that year.

Authorisation

I authorise the Western Australian Primary Principals' Association to pay my annual registration fee of \$90.50 to the Teachers' Registration Board (TRB) each year until I notify otherwise or cease my WAPPA membership.

I understand and agree to conditions outlined above.

Name: _____

Position: _____

School: _____

Teachers' Registration No: _____

Signed: _____

Date: _____

Please submit your completed form to WAPPA via
 Fax (08) 6380 1766 or
 Email mlast@wappa.net.au